

**U.S. REPRESENTATIVE MIKE COFFMAN**  
**COLORADO'S 6th DISTRICT**



**United States Service Academy**  
**Nomination Application**  
*Class of 2021*



**U.S. Representative Mike Coffman**  
3300 S. Parker Rd., Suite 305  
Aurora, CO 80014  
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# U.S. REPRESENTATIVE MIKE COFFMAN

## *Service Academy Overview*

The process of gaining admission to a U.S. service academy begins with obtaining a *nomination*. Students may seek a nomination by submitting an application to their U.S. Representative, their two U.S. Senators and the Vice-President. U.S. Representatives, U.S. Senators and the Vice-President are each allowed to nominate up to ten individuals each year to each of the service academies. Accordingly, this is a highly competitive process. You may also apply to the President for a nomination if you are the child or legally adopted child of a career officer or enlisted personnel of the armed forces and meet other certain conditions.

To be eligible for a nomination, interested applicants must also contact the service academy of their choice and follow its application process. High school students should contact the service academies in the spring of their junior year and apply for a Congressional nomination in the fall of their senior year.

Representative Coffman will select the nominees for the 6th Congressional District after an extensive review of the applications by his office staff and the evaluation of the results of an applicant interview with a screening panel. The decision to make an *appointment* offer (offer of admission) will then be made by the respective academies.

Requirements and qualification standards for the service academies include:

- Citizen of the United States.
- At least 17 years of age, but not yet reached age 23 by July 1st of the year of entry. (Age 25 for the U.S. Merchant Marine Academy)
- Must be unmarried, not pregnant and without legal obligation to support children or other dependents.
- Possess good moral character.
- Be academically competitive.
- Pass a comprehensive medical examination.
- Pass a physical fitness assessment consisting of a kneeling basketball throw, pull-ups/flexed-arm hang, shuttle run, crunches, push-ups and a one-mile run.

Remember, obtaining a nomination to a service academy is only one step in the process. Applicants must also contact the respective academies to inquire about their requirements and application process.

### ***Service Academies Requiring a Nomination***

**U.S. Air Force Academy**  
2304 Cadet Drive, Suite 2300  
Colorado Springs, CO 80840  
[www.academyadmissions.com](http://www.academyadmissions.com)  
[rr\\_webmail@usafa.edu](mailto:rr_webmail@usafa.edu)  
(800) 443-9266  
(719) 333-3012 Fax

**U.S. Merchant Marine Academy**  
300 Steamboat Road  
Kings Point, NY 11024  
[www.usmma.edu](http://www.usmma.edu)  
[admissions@usmma.edu](mailto:admissions@usmma.edu)  
(866) 546-4778  
(516) 773-5390 Fax

**U.S. Military Academy**  
West Point Admissions  
Building 606  
West Point, NY 10996  
(845) 938-4041  
[www.westpoint.edu/admissions](http://www.westpoint.edu/admissions)  
[admissions-info@usma.edu](mailto:admissions-info@usma.edu)

**U.S. Naval Academy**  
52 King George Street  
Annapolis, MD 21402  
[www.usna.edu/admissions](http://www.usna.edu/admissions)

### ***No Nomination Required***

**U.S. Coast Guard Academy**  
31 Mohegan Avenue  
New London, CT 06320  
(800) 883-8724  
[www.uscga.edu/admissions](http://www.uscga.edu/admissions)

# U.S. REPRESENTATIVE MIKE COFFMAN

## *Rep. Coffman's Application Requirements*

Below are the requirements you must meet to be considered for a nomination from Rep. Coffman.

- **RESIDENCY REQUIREMENT**

The applicant must have legal residency within Colorado's 6th Congressional District. Please visit [www.house.gov](http://www.house.gov) to determine your correct Congressional district.

- **APPLICATION FORM**

Complete, sign and submit this Service Academy Nomination Application form by the deadline.

- **PERSONAL LETTER**

Compose a formal letter to Representative Coffman (no more than one page) describing your desire to attend a U.S. Service Academy and serve in the U.S. military.

- **TRANSCRIPTS**

Have your academic institution send an official transcript directly to Representative Coffman's office. If your ACT/SAT score is present on your transcript, the below step is not necessary. Some transcripts only list one test score, therefore if want us to superscore your results, we must receive each separate test result from the testing institution.

- **TEST SCORES**

Have your testing institution send ACT/SAT scores directly to Representative Coffman's office, if not included on the transcript. Submit multiple reports for superscoring purposes. Please note that tests taken in September will typically not be sent in time for this office's deadline the following month.

*ACT Institution Code: 7305*

*SAT Institution Code: 4715*

- **THREE RECOMMENDATION FORMS**

Identify only three separate adults to complete and submit the Applicant Recommendation Form. Recommendation letters are optional, but the recommendation form is required. Your recommenders must include one math or science teacher, one school staff member and one non-school/community member. The form should be mailed or e-mailed directly to Representative Coffman's Aurora District Office by the recommender.

- **DEADLINE**

Each of the above items must be received in U.S. Representative Mike Coffman's District Office by 5:00 PM Mountain Time on Friday, October 7, 2016. Any applications arriving after this date/time will not be considered.

*To mail application materials:*

U.S. Representative Mike Coffman  
Attn: Academy Nominations  
3300 South Parker Road, Suite 305  
Aurora, CO 80014

*To e-mail application materials:*

[coffman.nominations@mail.house.gov](mailto:coffman.nominations@mail.house.gov)

*Questions: e-mail the above or call  
(720) 748-7514*

### **TIMELINE SUMMARY**

- Application deadline: Friday, October 7, 2016 at 5:00 PM MTN.
- Interviews to be held late October (tentatively October 29, 2016 between 12:30 PM-4:30 PM).
- Rep. Coffman will submit the names of his nominees to the academies by the end of the year.
- Appointment decisions will be made by the academies between February and May.



# U.S. REPRESENTATIVE MIKE COFFMAN

## *Service Academy Nomination Application*

**First & Last Name** \_\_\_\_\_  Mr.  Ms.

**Address** \_\_\_\_\_  
*Legal Colorado Address*

**Mailing Address** \_\_\_\_\_  
*if different than legal*

**E-mail Address** \_\_\_\_\_

**Cell Phone** \_\_\_\_\_ **Home Phone** \_\_\_\_\_

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**Birth Month/Year** \_\_\_\_\_ **U.S. citizen**  Yes  No

**High School** \_\_\_\_\_

**Class Rank/Size** \_\_\_\_\_ **Graduation Date** \_\_\_\_\_

**Counselor's Name** \_\_\_\_\_ **Counselor's Phone#** \_\_\_\_\_

**College** \_\_\_\_\_  
*if applicable*

**Parent/Guardian** \_\_\_\_\_ **Relationship** \_\_\_\_\_

**Parent/Guardian** \_\_\_\_\_ **Relationship** \_\_\_\_\_

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Military service:  currently enlisted  formerly enlisted  college ROTC **Branch** \_\_\_\_\_

Have you attended an Academy summer seminar?  No  Yes **Academy** \_\_\_\_\_

Confirm other nomination sources you will be applying with:  Sen. Michael Bennet  Sen. Cory Gardner  
 Vice-President  President

**Academy Preference:** *Please rank order your nomination preferences #1 –#4.*

_____ U.S. Air Force Academy	_____ U.S. Military Academy at West Point
_____ U.S. Merchant Marine Academy	_____ U.S. Naval Academy at Annapolis

**COMPETITIVE ATHLETICS:** *Check applicable grades.*

<i>Sport</i>	<i>Level</i>	<i>Grades</i>				<i>Captain?</i>
_____	<input type="radio"/> Varsity <input type="radio"/> Club	<input type="checkbox"/> 9th	<input type="checkbox"/> 10th	<input type="checkbox"/> 11th	<input type="checkbox"/> 12th	_____
_____	<input type="radio"/> Varsity <input type="radio"/> Club	<input type="checkbox"/> 9th	<input type="checkbox"/> 10th	<input type="checkbox"/> 11th	<input type="checkbox"/> 12th	_____
_____	<input type="radio"/> Varsity <input type="radio"/> Club	<input type="checkbox"/> 9th	<input type="checkbox"/> 10th	<input type="checkbox"/> 11th	<input type="checkbox"/> 12th	_____
_____	<input type="radio"/> Varsity <input type="radio"/> Club	<input type="checkbox"/> 9th	<input type="checkbox"/> 10th	<input type="checkbox"/> 11th	<input type="checkbox"/> 12th	_____
_____	<input type="radio"/> Varsity <input type="radio"/> Club	<input type="checkbox"/> 9th	<input type="checkbox"/> 10th	<input type="checkbox"/> 11th	<input type="checkbox"/> 12th	_____

**EXTRA-CURRICULAR ACTIVITIES**

*You may include a resume, but please also mark all that apply here as well.*

<i>Role/Note</i>	<i>Role/Note</i>	<i>Role/Note</i>
<input type="checkbox"/> Band/Chorus _____	<input type="checkbox"/> Eagle Scout _____	<input type="checkbox"/> Seabees _____
<input type="checkbox"/> Boy/Girl Scout _____	<input type="checkbox"/> Girl Scout Gold _____	<input type="checkbox"/> Student Council _____
<input type="checkbox"/> Boy's/Girl's State _____	<input type="checkbox"/> JROTC _____	<input type="checkbox"/> Yearbook _____
<input type="checkbox"/> Church Group _____	<input type="checkbox"/> Newspaper _____	<input type="checkbox"/> Young Marines _____
<input type="checkbox"/> Civil Air Patrol _____	<input type="checkbox"/> NHS _____	<input type="checkbox"/> Other _____
<input type="checkbox"/> Community Award _____	<input type="checkbox"/> Science Club _____	<input type="checkbox"/> Other _____

**COMMUNITY/VOLUNTEER ACTIVITIES**

*You may include a resume, but please also list key activities here as well.*

<i>Organization</i>	<i>Role/Duties</i>	<i>Hrs per week School Year</i>	<i>Hrs per week Summer</i>
_____	_____	_____	_____
_____	_____	_____	_____

**EMPLOYMENT**

*You may include a resume, but please list employment here as well.*

<i>Employer</i>	<i>Role/Duties</i>	<i>Hrs per week School Year</i>	<i>Hrs per week Summer</i>
_____	_____	_____	_____
_____	_____	_____	_____

**AUTHORIZATION FOR RELEASE OF INFORMATION**

I release this information to the Office of U.S. Rep. Mike Coffman for use in the Service Academy Nomination process. I authorize Rep. Coffman to release my name to the press if nominated and/or appointed.

\_\_\_\_\_  
Signature (Student)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature (Parent/Guardian)

\_\_\_\_\_  
Date

**U.S. REPRESENTATIVE MIKE COFFMAN**  
**SERVICE ACADEMY NOMINATION APPLICATION**

***Applicant Recommendation Form***

***Notice to Applicant***

I understand this reference is confidential and that the information provided herein will not be released to anyone outside the Office of U.S. Representative Mike Coffman, with the exception of the Representative's designates for the sole purpose of this review process.

\_\_\_\_\_  
*Applicant Name*

\_\_\_\_\_  
*Applicant Signature*

***Notice to Recommender***

All nomination applicants are required to have adult recommendations from each of the following categories: one math or science teacher, one school staff member and one non-school/community member. Recommendation letters are optional, but this recommendation form is required. Recommenders are to submit the completed form directly to Rep. Mike Coffman's office via one of the three options below.

\_\_\_\_\_  
*Recommender Printed Name*

\_\_\_\_\_  
*Recommender Signature*

\_\_\_\_\_  
*School/Organization*

\_\_\_\_\_  
*Title*

\_\_\_\_\_  
*Date*

**Please indicate your evaluation of the applicant in each of the following areas**

	<i>Excellent</i>	<i>Above Average</i>	<i>Average</i>	<i>Below Average</i>	<i>Poor</i>
Ability to perform in a "pressured" environment	<input type="checkbox"/>				
Motivation/expression of interest in military service	<input type="checkbox"/>				
Ability to initiate and complete a task without guidance	<input type="checkbox"/>				
Leadership qualities as exhibited by school participation	<input type="checkbox"/>				
Respect and tolerance for authority	<input type="checkbox"/>				
Impression of student as "well rounded"	<input type="checkbox"/>				
Tenacity	<input type="checkbox"/>				

COMMENTS: If you have any additional comments that you feel will aid Rep. Coffman in evaluating the applicant as a prospective nominee, please write them on the back of this sheet or attach a separate sheet.

RETURN OF COMPLETED FORM: Please choose the method most convenient for you.

- *Mail:* U.S. Rep. Mike Coffman, 3300 S. Parker Rd., Suite 305, Aurora, CO 80014
- *E-mail:* [coffman.nominations@mail.house.gov](mailto:coffman.nominations@mail.house.gov)
- *Fax:* (720) 748-7680